



*"Your community is in our hands."*

## Regency Villas Homeowners Association

# Tenant Information Sheet

If you rent your unit, please complete the following information about your tenant(s).

This form **MUST** be returned to: **HOA Management Company**  
3107 Evans Street, Ste. B, Greenville, NC 27834 or email to [receptionhoa@gmail.com](mailto:receptionhoa@gmail.com)

Unit#: \_\_\_\_\_

Homeowners Name & Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Tenant Name(s): 1. \_\_\_\_\_ Phone #: \_\_\_\_\_

2. \_\_\_\_\_ Phone #: \_\_\_\_\_

3. \_\_\_\_\_ Phone #: \_\_\_\_\_

4. \_\_\_\_\_ Phone #: \_\_\_\_\_

### Pet Information:

Pet #1 Type: \_\_\_\_\_ Breed: \_\_\_\_\_ Weight: \_\_\_\_\_

Pet #2 Type: \_\_\_\_\_ Breed: \_\_\_\_\_ Weight: \_\_\_\_\_

Please make sure to give all tenants a copy of the association by-laws and rules/regulations.  
**Should the tenant fail to abide by said documents, the individual homeowner will be held responsible.**

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Rental Agent (if applicable)

\_\_\_\_\_  
Date

3107 Evans Street Ste. B, Greenville, NC 27834

Phone 252-565-4820 - Fax 252-355-HOAO (4620)

[www.hoamgtcompany.com](http://www.hoamgtcompany.com)

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