

**UNIVERSITY TERRACE CONDOMINIUM
HOMEOWNERS ASSOCIATION**

Homeowner Information Sheet

Homeowner Name: _____

Spouse/Co-Owner Name: _____

Owner's Mailing Address _____

Telephone Number (H) _____ (W) _____ (C) _____

Spouse/Co-Owner work number _____

E-Mail Address _____

Emergency Contact Name/Phone # _____

IF YOUR UNIT IS RENTED AND IS PROFESSIONALLY MANAGED:

Name of Management Co. _____

Address: _____

Phone Number: _____

This is general information needed by your Homeowner Association to make sure any and all correspondence is mailed to the correct address. For those of you who rent your units, contact numbers for your management company enable us to reach someone in case of an emergency. Please try to keep us updated as your management company may change.

Please take a few minutes and fill the form out. It will be filed in your personal file at our office. You may mail/drop it off to our office at 3107-B South Evans Street, Greenville, NC 27834.

